

Safety Induction - 49 Pandan Road

Oct 2025



Emergency Evacuation Route

Evacuation

If the alarm sounds, stop what you are doing and wait for further instructions via the PA system. If ordered to evacuate, walk briskly to the nearest exit and proceed to the Assembly Point and wait further instructions.



During an evacuation



Do not run



Do not take items with you

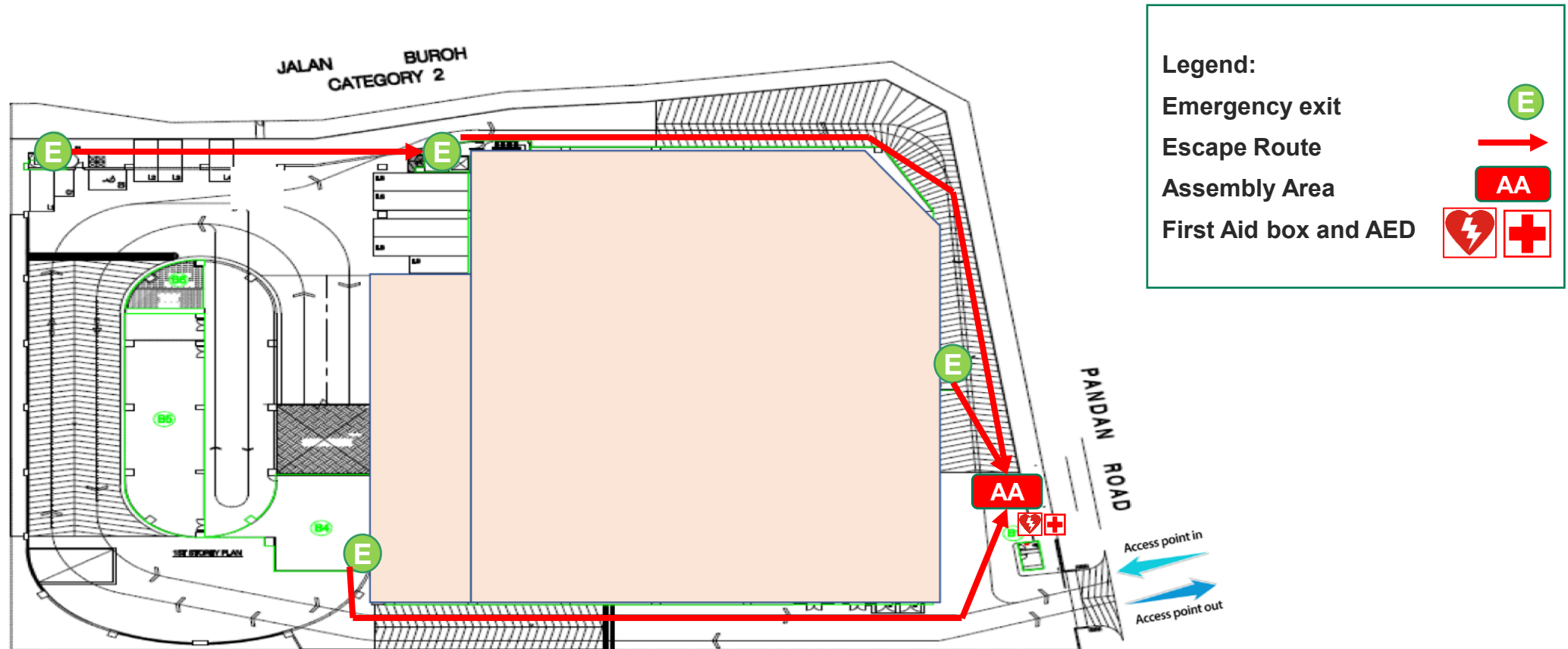


Use the stairs



Go to the Assembly Area

Emergency Evacuation Route Ground Level



Types of Equipment

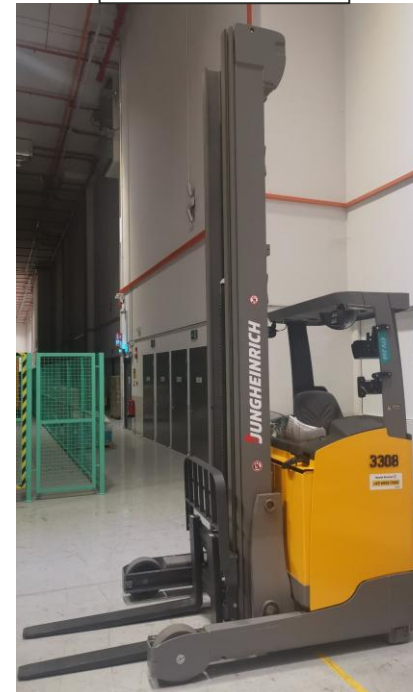
Forklift



Pedestrian Truck



Reach Truck



Very Narrow Aisle (VNA) Truck



Critical Risk Unauthorised Movement



- 1 **Mandatory control:** Ignition key is removed and secured away from the vehicle.

- The mandatory control must be supported with **other engineering controls** such as airline lockouts, vehicle isolators, trailer locking systems and wheel clamps.



- 2 Implement **additional controls** based on risk and ensure training on ways to eliminate harm is completed.

- 3 **Driver safety zones** and designated work areas must be established to ensure safety of pedestrians.



Critical Risk Powered Mobile Plant / Vehicle / Pedestrian Interaction



- 1** **Exclusion Zones**
Must be established around all operating Powered Mobile Plant (PMP) and vehicles.



- 5** **Clear Vision**
Ensure clear path of vision when operating PMP/ vehicles.
– Use Spotters if vision is significantly impaired.

- 2** **A Driver Safety Zone must be established.**

- 3** **Cease PMP/vehicle operation** if anyone enters the Exclusion Zone.

- 4** **At non-Toll Sites:** establish Exclusion Zones even if there is no process in place.

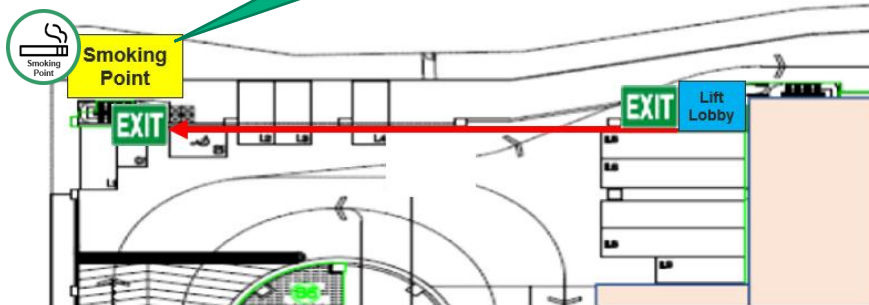


Smoking Ethics in 49 Pandan Warehouse



If you smoke, put it out. All the way. Every time! To prevent a **Deadly Fire**

- Smoke only at designated smoking area
 - Only one smoking point which is located at:
Level 1 behind stairway 2
- Dispose your cigarette butts properly after smoking at the designated smoking area
- Ensure your cigarette is **totally out**
 - No more smouldering and smoke



Management will take serious action against any persons caught smoking outside the designated smoking area.

Reminders - Contractors in 49 Pandan Road



Contractors in STL facility:

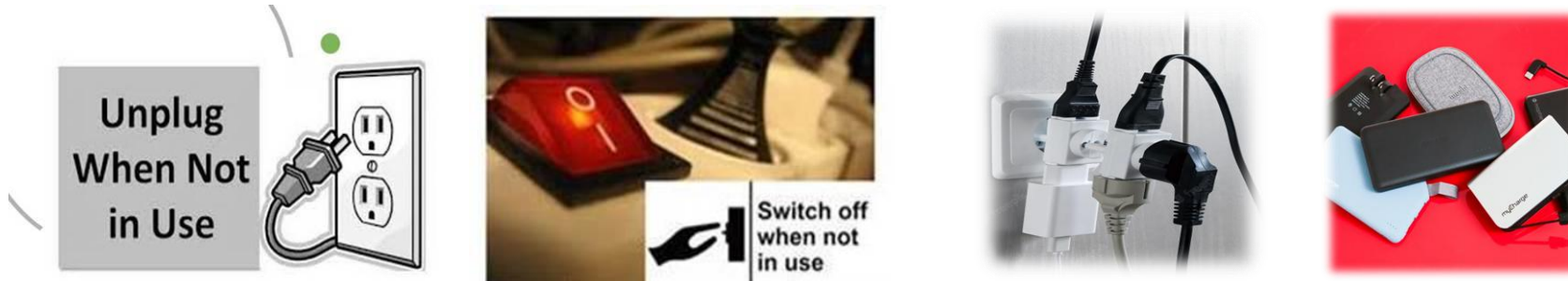
- Confining to the area of work that they are been assigned or tasked to do.
- Temporary pass shall be issued to access toilets and going to designated smoking point if they need to smoke.
- Ensure that all contractors and temporary workers are properly trained and supervise on their assigned task.
- Ensure they are qualified to operate and handle the equipment on-site as well as being briefed on our safety rules.
- A standard dos and don'ts shared to all contractors when they are on-site.



Restriction on the disposal of flammable wastes:

- Contractors shall not dispose any flammable items into the skid bin or waste bins. Such items must be removed from the facility upon completion of the work.
- Should operations require to dispose any flammable items, they need to have a separate bin for disposing of such items.
- Ensure that there are no combustible or flammable materials are placed within a radius of 3m from all skid bins.

Fire Safety Precaution



Electrical Safety:

- Always remember (and to remind one another) to observe the good practice of unplugging and/ or de-energising all electrical appliances when you are out of workplace.
- You should never use or charge Portable Power Bank in the work premises.
- Prevent from using extension cords, and do not overload power sockets.
- Keep an eye for damaged wires and replaced it immediately.

5S+1

5S + 1 is a method of organising that can be immediately engaged to improve the workplace.

SORT

Sort through all items and filter out unneeded items.



SET

Organise everything for maximum effectiveness and safety.



SHINE

Ensure cleanliness of workspace to eliminate sources of dirt.



STANDARDISE

Create standards making first 3 S's obvious through visual controls.



SUSTAIN

Sustain the gains through discipline and training through monthly audits.



+1 SAFETY

Safety Starts with me - Think Safe, Act Safe, Be Safe.

— GOOD —
HOUSEKEEPING
PROMOTES
SAFETY
DO YOUR PART

Personal Protective Equipment (PPE)

Foot Protection



Work at Height Safety

No using of phone when climbing ladder



Work at Height Safety

No climbing up the racking



Trailer and Trucks Safety

Unsafe Stuffing / Unstuffing of container / truck



Chocked wheels to prevent
accidental movement

Storage Safety

Damaged racks



Storage Safety

No obstruction to Fire Fighting equipment



For vehicles on driveways
and ramp on site



For MHEs inside the
warehouse



Speed Limit

The speed limit for vehicles on this site and ramp is 15 km/h.

The speed limit for MHEs inside the warehouse is 10 km/h.



No Parking or Stopping on Ramp (For Heavy Vehicles Only)

All vehicles are not allowed to park or stop on ramp, except maintenance or authorized vehicles. Example of vehicles authorized to park on ramp: ambulance, breakdown recovery vehicles.

If any vehicle breaks down on ramp; or if any assistance is needed notify the security guard.



Parking

- Park your vehicle only at designated lots.
- Apply handbrake and switch off your vehicle after parking, no idling is allowed.
- **For Heavy Vehicles,**
 - Please chock the vehicle wheels immediately after getting out of your vehicle.
 - Report to dock office with your Vehicle Key. Do not leave it inside vehicle.



Co-drivers & Passengers

All co-drivers and passengers need to complete the induction before entry into 49 Pandan Road.

Do **NOT** ferry any unauthorized passengers / visitors in your vehicle to the site.



Escort

All visitors must be escorted by our staff while on site.



Traffic Management

Drivers:

- Slow down as you approach pedestrian walk ways.
- Obey all traffic signs and comply with site traffic management plan.

Pedestrians:

- Keep to marked walkways at all times



Use of Mobile Devices

Do **NOT** use mobile devices when

- operating any vehicle or equipment
- walking
- using stairs on this site.



Alcohol & Drugs

The possession or consumption of alcohol on this site is prohibited. Possession, soliciting, selling, distribution or consumption of illicit or non-prescribed drugs is prohibited on site or while performing any duties on behalf of STL.

You must not be under the influence of any illicit drugs; or prescribed, or non-prescribed drugs or alcohol to a level where it could risk injury to any person, including the user, or contradicts any statutory requirement.



Incident Reporting

Report any incidents (including hazards & near misses);

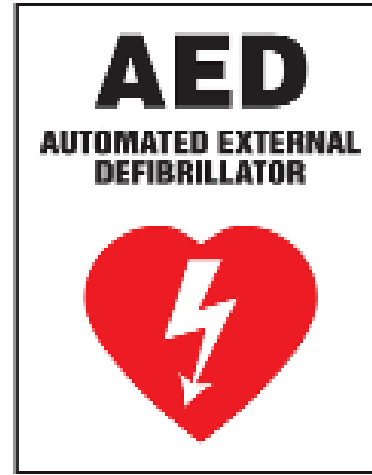
- Stop what you are doing immediately
- Report to your Manager/Supervisor and Safety Rep, and notify them of the incident



Protective Equipment

In Operational Areas, you **MUST** wear as a minimum:

- A Hi-Vis Vest or Shirt (Safety Vest)
- Safety Shoes (in Operational zones)
- Safety shoes (if leaving designated walkways in an Operational area)



First Aid

Defibrillators (AEDs) are located at security guard house and Level 1M Dock Office.

First Aid Boxes are located at security guard house and all levels across the building.

If you need medical assistance – seek out to our ST Logistics employees or proceed if able to Security Office or Dock Offices for assistance.



Photography / Videography

Photography, videography and audio recordings are prohibited unless authorized/permitted.

For any queries, please direct your queries to ST Logistics Representative.



Surveillance & Monitoring

The site is equipped with CCTV for your safety and security monitoring.



Acts of Inappropriateness & Misconduct

Acts of inappropriateness & misconduct (below) will lead to your removal from this site:

- Stealing
- Harassment, victimization or defamation
- Using false identification to gain entry to site
- Deliberately damaging goods or properties
- Deliberate acts that endanger your safety and others

Thank you

<https://www.stlogs.com/>